

Columbia Metropolitan Convention Center

EXHIBITOR SAMPLE FORM

The Columbia Metropolitan Convention Center has granted exclusive food service rights to their concessionaire, Spectra Food Services. All food and beverage served in the Columbia Convention Center must be provided through Spectra Food Services.

Exhibitors who wish to distribute a food or beverage product that is manufactured and distributed in the normal course of the exhibitor's business, may **request** to do so according to the following restrictions.

- **Liquid and/or dry weight samples may not exceed two (2) ounces**
- **Sample distribution must be limited to the exhibitor's booth area only**
 - **It is unlawful to distribute alcoholic beverages of any kind**
- **Popcorn is not allowed unless purchased through Spectra Food Services**

Event Name: _____

Event Date: _____

On Site Contact Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Signature: _____

Description of Sample Item(s) to be distributed: _____

Distribution of samples of food, cake, or other edible items is subject to approval by Show Management and subject to any rules or restrictions set forth by the show facility and/or local health and public safety authorities. Exhibitors who distribute edible items agree to assume all liability, and indemnify and hold harmless Show Management, show facility and representatives of the same, for damages or injury, which might ensue by reason of such distribution.

OFFICE USE ONLY:

Booth Number Assigned: _____

Approved By: _____ General Manager, Spectra Food Services

Koska Productions, LLC must receive all sample requests at least two weeks in advance of show move in day for authorization. If you have any questions, or need additional information, please contact Koska Productions, LLC at 803.786.1888 or koska@michaelkoska.com. Please return this form 2 weeks prior to the scheduled event via email to koska@michaelkoska.com.